

Exec Meeting Minutes

09.12.2021, 09.00 h (CEST), GoTo Meeting

Participants

Mark Neal	ESA
John Morton	John Crane
Ozan Devlen	Kastas
Mark Horton	Flexitallic
Simone Wilson	IDT
Alberto Rocca	Carrera
Wolfgang Bommers	Burgmann Packings

1. Apologies for absence:

Chiara Sozzi

2. Review of Minutes of the last Meeting 12th Oct 2021

The previous minutes from the 12th October were accepted.

3. Cash Situation and forecast for 2021

Position Nov end.

Nat West.	GBP	£63,400	
		£5,000	VAT
			€80,000
	Euro	€136,800	
		€4,200	-RV
		€1,400	-Actuado
		€3,000	-Misc
			€127,000
Comm. Bank			
	Euro	€22,000	
		€4,000	-Hezler
			€18,000
Year End Forecast			€225,000

4. Finance

The budget had been revised by WB with updated divisional expenditure figures and adjustments made to reflect costs supplied by Hezler. Please see attached. We had agreed with the members at the last AGM that there would be no increase in fees for 2022. The deadline for payments is to be clearly shown on all invoices. Simplified Budget to be circulated to members and posted to members area.

MN to highlight to the members that paid into the NWB GBP account the new Euro details.

5. **2022 AGM 30th Anniversary**

A F2F meeting is still desirable but personal concerns or organisation restraints may prevent many from attending. MN to revise the Hotel contract.

Ideas generated from the discussion:

- A pictorial representation of the ESA “Voyage to Vision” to be generated. MN to investigate costs and opportunity.
- Invite The Founders to Vienna (MN to ask BSE, WB to invite EB)
- Interview the Founders – MN to arrange.
- A 30th Anniversary symbol to be generated for e mails/website.
- MN to discuss with Actuado how we communicate/celebrate

6. **Strategy & Sparkle**

MN to update the ESA Strategy deck to reflect the Values & Sparkle initiative. MN to draft a proposal for an ESG director. MN confirmed that an ESA Forum is under trial with Ralf Vogel and CS.

7. **Contract Review/Objectives General Secretary**

SW confirmed that a new draft with some slight modifications was being worked on and this would be sent shortly.

8. **AOB**

Mike Eason – James Walker. ME was invited by MN to participate at any divisional level project meeting. ME’s background is ideal for the PFAS discussions taking place and he asked to be included on future meeting invites.

David Mitchell Scholarship. MN had signed an agreement for one student on a 4 year agreement. Total cost of £5k

New Members. Grafex, Romania had not paid the New Member invoice. Calvo Sealing, Spain were sending their accounts details for a 2022 invoice to be generated.

9. **Date & Venue of the next meeting.**

11th March 2022 09.00 CET (Venue TBC)

M. Neal

14th Dec 2021

Attachments:
2022 Budget