

ESA Executive Committee Meeting

Minutes 7th March 2018, location Burgmann Packings GmbH, Wolfratshausen.

Those attending:

John Morton
Wolfgang Bommers
Ozan Devlen
Ulf-Oscar Homann
Mark Horton
Simone Wilson
Alberto Rocca

1. Apologies for absence: all Exec present.

2. Review of the minutes: Minutes Accepted

3. Finance Review

The draft 2017 accounts were discussed. A surplus position had resulted in 2017. Lower costs associated with exchange rate fluctuations and underspend on the packings project contributed significantly. James Walker and Hemple Firmus metals still had not paid. MN to follow up.

MN to distribute the accounts to the Exec once complete.

MN to write to Divisional Chairmen to ask for their thoughts on the current fee discount structure and whether or not this scheme contributed to more active members. Divisional chairmen to cover in their presentations at the Special Exec meeting in the Autumn.

4. Legal update

MN visited Brodermann Jahn, Dr Philipp von Dietze and Johannes Struck. They provided a fee agreement and schedule which prioritized the work required.

We discussed the proposal and there was some concern that the costs per hour (€315 to €365) were considerable and the number of hours work required maybe more than we can afford. We would try to minimize this utilizing our network of agencies and then verify with BJ. JM would investigate whether Smith's could assist.

MN to confirm with BJ that we wish to proceed but ask them to work within the budget of €5k per year.

MN to circulate the Fee Agreement letter and costs to the Exec.

5. 2018 and 2019 AGM

2018

Awards:

The authors of VW articles are to be recognized alongside recognizing Andrew Douglas of James Walker for his contribution and enthusiasm in 2017 plus a Lifetime Achievement award would go to Wolfgang Shopplein who retires this year. No award would be given to a member company. MN will provide an overview at the AGM of some of the work AD has done so that other individuals would understand where their impact and support would be most beneficial to the ESA. The awards and photos would be included in the NL

Guest Speaker

Amtec and Cetim Weds 16th AM

F Apuzzo would provide an LDAR presentation at the CEO lunch. MN to outline the proposal to create a 6th ESA Division, LDAR

The Chinese Sealing Association and Indian Sealing Association would be asked to present. MN to write a letter of invitation for AR to provide to the CSA.

An overview of the ESA Web site is to be given at the Marketing presentation.

New members would be invited to provide a 5min presentation on their organization at the AGM General Meeting. Dinner to be put back to 19.30

Dinner for 110 had been planned. No Piano or singing required.

Succession Planning

OD and WB are willing to be re elected at the AGM. UOH would like to step down as Treasurer at the 2019 AGM, WB would be willing to take over the role of treasurer which would require a new Exec VC (German speaking preferably)

2019

Proposed dates are 9/10/11 April 2019 in Lisbon as the first option. MN to find a suitable hotel.

SW to provide details of possible hotel in Mainz Nr Frankfurt as an alternative.

We would take the opportunity to invite manufacturers of Sealing Devices in Portugal to attend.

6. Orgalime Membership

The cost for membership would be circa €9k and this was considered too high. Whilst ever we have the services of David M and as the ESA BAT documents are not complete then any benefit of Orgalime would be limited. Once these documents were complete then we would review the requirement.

7.LDAR Programme

MN to work up a proposal for the AGM CEO lunch which would provide the opportunity for Carrera to outline LDAR technology and processes.

8. Web Site Investment

MN would investigate the security risks associated with moving to a Word Press platform from the current bespoke platform operated by 9xB. If the security and backup support was deemed adequate then we would move forward with Virtua PR and spread the cost over two years.

The continuity of the e mail support would be investigated with 9xB by MN.

9. Questionnaire Results

The results of the questionnaire were reviewed. Once complete this would be sent to all Exec Team and presented at the AGM Marketing Meeting and General Meeting.

10. Associate Membership

Amtec and Cetim both understood the requirement for a level playing field for Associate membership fees. Both had agreed to present at the AGM.

Munster University/Geist had declined to pay any invoice. MN to write and confirm that we would insist on payment being made.

MN to discuss with Amtec alternative ideas regarding the Gasket data management and assessment for the German market.

SW to investigate the history of the current gasketdat.org site and requirement.

11. A.O.B.

Chinese Sealing Association. See point 5

MN Objectives

MN outlined progress towards the Objectives set and the difficulty attached to some of the requirements. The Exec team to discuss future Objectives which are more easily measured and provide direction for the ESA.

FSA

The FSA had requested a regular forum to explore joint initiatives. MN will support as needed.

12. Date and venue of the next meeting.

26th/27th September Special Executive meeting at Carrera in Italy. AR to confirm that this is possible.

SW will look at the alternative in Mainz, Frankfurt.

12th/13th December Exec Meeting would be Mainz or Lisbon.