

## **ESA Executive Committee**

**Minutes for meeting 23<sup>rd</sup> March 2017 3.00pm**

**Location: G.L. Gore & Associates, Munich.**

**Those attending:**

Alberto Rocca  
Mark Horton  
John Morton  
Wolfgang Bommers  
Ozan Devlen  
Ulf-Oscar Homann

**1. Apologies for absence: Simone Wilson**

**2. Review minutes last EXCOM Meeting December 14th 2016**

Approved

**3. Finance Overview**

**Final Accounts 2016 (draft)**

- There were one or two minor amendments to be checked with B&H. Once these were cleared by UOH then MN would circulate to all members before the AGM. MN to check how far in advance they have to be sent.
- MN to ask whether we can invoice in Euros with VAT to UK customers (assuming we have a Euro account in the UK)
- A quarterly review of revenue and expense against budget to be circulated to the EC.

**Current Finance Position**

- Member Invoices. 27 Members paid to date.
- The Exec will volunteer to mentor any new Member for the first year. WB is currently working with Fibre Line and will speak to them re the AGM
- Currently 52 paying members and three non paying (Amtec, Cetim and Munster University)
- Balance of accounts as of 27/3/17
  - Nat West           £124k
  - Comm Bank       €53
- MN to circulate the Participation spreadsheet as of March end to the EC

- MN to review whether we can review participation against the same time last year.
- MN confirmed Du Pont had expressed an interest in becoming a member.

#### **4. Strategy Development Update and Divisional Plans**

- Still awaiting MSD and Expansion Joints activity plans.
- MN to publish what we have on the web site.
- MN to circulate the activity plans received to the EC.

#### **5. 2017 and 2018 AGM**

##### **Venue 2017**

- Presentation to Hans Dekker recognizing his contribution to the ESA
- We discounted the need for a company recognition award.
- MN looking into the costs of presenting framed VW articles for the authors at the AGM
- The favored option for the Dinner was an open top tour of Barcelona followed by dinner in a restaurant near the sea. AR to talk to Calvos

##### **Venue 2018**

- Italy was agreed to be favorite option.
  - AR to start the discussions with the Hotel Franceschi.

##### **Guest Speaker 2017**

- Two possible speakers were suggested.
  - AR agreed to speak to IESE Barcelona
  - JM to talk with Stephen Schofield BPMA

##### **CEO Lunch and Invitations**

- Specific invites are to be sent to Elmar Baur and Paco Montero
- We agreed to discuss the following at the CEO lunch.
  - Careers Development and buy in from Members
    - Separately we agreed the following:
      - EC members to send their HR contacts
      - MN to approach member companies individually
      - MN/9xB to start releasing Careers information to trade publications.
    - 3 Financial Topics
      - Joining Fee to be reduced to €500
      - The option to increase fees upto 10% each January if necessary to maintain reserves. Eg exposure to exchange rates
      - The Technical Directors costs to be recovered via increasing the invoiced value.
      - Early Settlement Discount to be removed from divisional project costs and directors fees.
- Re Election of Exec Comm Members
  - JM agreed to continue as Chairman. MH and AR agreed to continue on the Exec.
  - At the AGM we need to re elect AR and MH

## **6. Gov Affairs, Legislation Resource**

- We agreed that Government affairs were a cornerstone of the ESA and as the projects unfold (IED 2010.75.EU and EDW) it was becoming clear that we needed a larger Working Group.
  - MN to discuss with DM strengthening the Working Group. DM to lead.
  - JM confirmed that Chris Swonger (Smiths Group) was prepared to help provided that we led it.
  - All Div Chairmen are to be asked to seek a volunteer to participate in the WG
  - A fourth discount category to be created for members that supply a volunteer for the Gov. Affairs WG and an additional discount for being responsible for updating the BAT document for that Division.

## **7. Market Research**

- MN to purchase and circulate the Pump and Valve Research
- MN to make arrangements for RR to present at the AGM Time& Date TBC

## **8. Code of Conduct**

- MN agreed to update the original C of C

## **9. Reasons for Members Leaving – Garlock**

- Thought to be largely financial but their reasons were not clear.

## **10. AOB**

## **11. Date and venue of next meeting 9.00am 19<sup>th</sup> October W.L. Gore**

- Other diary dates:
  - 18<sup>th</sup> October will be divisional meetings.
  - 13<sup>th</sup> December 2017    Exec Comm
  - 14<sup>th</sup> March 2018        Exec Comm
  - 15/16/17 May 2018     AGM

MN 27/3/17